

## 2021 Vendor Rules and Regulation

### PAYMENT POLICY

Event fees will be due no later than 14 days after the invoice has been sent to applicant's email.

All vendor booth fees are non-refundable, including weather-related cancellations.

### LOGISTICS INFORMATION

An email will be sent approximately one week prior to the event that includes: event map, set-up time, load-in/load-out logistics and other pertinent information related to the event's success.

Booth locations will be determined in advance of the event by Snake River Stampede staff. SRS staff will try to accommodate requests but requests are not guaranteed.

Event participants are required to be set up for the entire duration of the event - BREAKING DOWN YOUR BOOTH EARLY IS NOT PERMITTED! Participant must bring enough product to last the ENTIRE event.

### INSURANCE REQUIREMENTS

The Snake River Stampede will make every attempt to create an environment conducive to current CDC and Southwest District Health recommendations and guidelines. Health of our Board, contestants and customers is of utmost importance to us. Those attending the Rodeo and Events do so at their own risk.

SRS will require a Certificate of Liability naming the Snake River Stamped, LLC. as an additional named insured. All certificates need to be received at the Snake River Stampede office 16114 Idaho Center Blvd - Suite 4 Nampa, ID 83651 on or before July 1st 2021. If a certificate is not received your space fees will be forfeited and you will be unable to participate in the event.

### POWER INFORMATION

Electricity is available upon request only, with 110v and 220v available. Additional fees may apply. Generators are acceptable.

The request for power must be made at the time of application submission for placement purposes.

Vendors are responsible for bringing their own outdoor grade extension cord(s). Extension cords must be entirely secured under a mat or cover (no tape) to reduce tripping hazard. SRS recommends at least 100 feet.

### VENDOR BOOTH SPECIFICATIONS

Vendor spaces vary based on trailer or tent size. Assigned spaces includes display and storage which cannot extend beyond assigned space.

Tents must be secured with a minimum 20 pound weights per leg. Two or more tents cannot be tied together in any way.

All signage should be adhered to vendor equipment or tents with straps, Velcro, or zip ties (no tape on tents). Signage may not be staked into the ground or tied/taped to buildings or trees. All freestanding flags and signs must be weighted according to SRS and Idaho Center policy: 25 lbs. per sign/item. The business name must be displayed via sign, tablecloth, banner or other professional manner. It should be visible and clearly worded and located within your designated area.

Vendors must adhere to the Idaho State sales tax guidelines and submit an Idaho ST-124 Tax Declaration to SRS.

Vendors are responsible for the cleanliness, safety, insurance, and security of his/her property. Vendors are required to remove their own trash, chemicals, hay/straw, ashes, grease, or other foreign items off the Plaza. Trash receptacles are for patrons only. Any vendor with the potential for dripping, spilling, or staining on the concrete are required to cover the ground under your area.

The sale of counterfeit or bootlegged merchandise is highly prohibited and subject to confiscation.

Loud amplified music, or other sounds, contraband and dangerous objects are prohibited.

Absolutely no alcoholic beverage sales are allowed on the Ford Idaho Center's grounds.

### **FOOD VENDOR INFORMATION**

Food vendors must complete the required Southwest District Health Department Application and be approved.

Food vendors who will be cooking on site must pass fire inspection by a local fire department located in the Treasure Valley before vending in the amphitheater.